

SUBMIT APPLICATIONS TO:
 MANAGEMENT SERVICES
 RECRUITMENT/LIVESCAN OFFICE
 301 E. OLIVE AVE (1ST FLOOR)
 (818) 238-5340

**APPLICATION FOR
 BURBANK FIRE CORPS PROGRAM
 VOLUNTEER POSITION**

**APPLICATIONS MUST BE
 SUBMITTED IN PERSON
 APPLICATIONS ONLY ACCEPTED:**
 TUE & THUR: 1 PM TO 5 PM
 WED & FRI: 9 AM TO 1 PM

PERSONAL INFORMATION

Last Name:		First Name:		Middle Name:	
Address: Number & Street:					
City:		State:		Zip Code:	
Home Phone:		Cell Phone:		Social Security Number:	
California Driver's License #:		License Class:		Date of Birth:	
Sex:	Height:	Weight:	Hair Color:	Eye Color:	

CURRENT OCCUPATION

Employer:	Occupation:
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CONVICTION RECORD

CONVICTION OF FELONY OR OTHER CRIME WILL NOT NECESSARILY RESULT IN AUTOMATIC DISQUALIFICATION AS A VOLUNTEER; HOWEVER FAILURE TO PROVIDE COMPLETE AND ACCURATE INFORMATION MAY BE GROUNDS FOR REJECTION OF THIS APPLICATION.

AS AN ADULT (AGE 18) HAVE YOU EVER BEEN CONVICTED, PLACED ON PROBATION, FORFEITED BAIL OR PAID A FINE FOR A VIOLATION OF ANY CIVIL OR MILITARY LAW EXCEPT FOR MINOR TRAFFIC VIOLATIONS? (PLEASE EXCLUDE ALL MISDEMEANOR OR INFRACTION MARIJUANA CONVICTIONS MORE THAN TWO YEARS OLD). YES NO

Date of Conviction:	City & State	Charge:	Sentence:

All Burbank Fire Corps Program volunteers are considered Disaster Service Worker Volunteers under the State of California and as such all new applicants who are approved will be classified under "Logistics" until such time the volunteer either completes training and certification for another classification or provides proof of existing training or certification to the Burbank Fire Corps Program (Proof may be submitted to the Burbank Fire Corps website on the member's profile once approved and granted access – DO NOT submit proof to Management Services).

I Certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Burbank to investigate any information contained in this application. I understand false or incomplete statements shall be sufficient cause for disqualification or rejection of my application.

Signature: _____ Date: _____

**DO NOT WRITE IN THIS SECTION
 (INTERNAL USE ONLY)**

Application Complete:	BK REQ:	I.D. #	I.D. Expiration Date:
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**BURBANK FIRE CORPS PROGRAM
INTERNAL DATABASE FORM
(NEW APPLICANT)**

<p>ALL NEW APPLICANTS MUST SUBMIT THIS FORM ALONG WITH THEIR APPLICATION</p>

Q: I just filled out the application... Why do I need to fill this out too?

A: For your privacy and protection, your personal data is compartmentalized between different city entities. The application you filled out contained sensitive information such as your Social Security Number, Date of Birth and conviction information, this information is only used for the application process and is not forwarded to the Fire Department or Volunteer Program. In addition, this form is updated every time you renew your Fire Corps identification card to ensure your records are up to date.

PERSONAL INFORMATION		
Last Name:	First Name:	Middle Name:
Home Address: Number & Street:		
City:	State:	Zip Code:
Home Phone:		Cell Phone:
Primary E-Mail Address:		Alternate E-mail Address
California Driver's License #:	License Class:	License Expiration Date:
EMERGENCY CONTACT INFORMATION (NOTIFY IN CASE OF EMERGENCY)		
Last Name:	First Name:	Relationship:
Phone:		Alternate Phone:
AMATEUR RADIO INFORMATION		
Amateur Radio Classification Level:		FCC License Call Sign:

New Member Applicants: After your application has been approved, you will be contacted by Management Services to come and take a photograph and be issued a Fire Corps identification card. Shortly after your new identification card is issued, this internal database information will be forwarded to the Fire Department Emergency Management Division for processing. Once you have been entered into the Burbank Fire Corps database system (*may take up to 2 weeks*), you will receive a welcome email with additional new member information. The email will be sent to your primary email address listed on this form above. This email will contain information on the program as well as access information for the member area of the Burbank Fire Corps website.

DO NOT WRITE IN THIS SECTION (INTERNAL USE ONLY)	
I.D. Card #	Expiration Date: